



Customer Seasonal Safety Steps

Checklist of activities to be performed by customer on private industrial trackage throughout the year

Timing	Activities	Completed?	Action taken
Pre-Winter	Check culverts, ditches and underground drainage systems to ensure functioning properly prior to freezing occurring.		
	Ensure surface water drains away from switches and trackage to avoid ponding and subsequent freezing.		
	Make sure the switch area is well drained.		
	Remove all debris or obstacles that, when buried in snow, will create a hazard for railway employees.		
	Periodically remove all soil, gravel and other debris from the flangeways in areas where the trackage is buried to avoid freezing during the winter.		
	Set up snow removal contracts to include railway requirements.		
Winter	Remove ice and other obstructions from the flangeways prior to the delivery of railcars.		
	Plow snow in such a manner that it is directed away from the trackage.		
	Do not pile snow in such a manner that restricts the visibility of the industry's vehicular traffic to the rail movements.		
	Clean snow from any switches on the industry's property using shovels and specialty brooms. Does switch operate properly?		
	Ensure snow is removed around gates to allow rail crews to freely open.		
	Ensure snow is removed around derails to allow rail crews to easily locate and operate.		

Timing	Activities	Completed?	Action taken
Spring	Verify that culverts, ditches and underground drainage systems functioning properly.		
	Be sure that surface water drained away from switches and trackage.		
	Ensure that the switch area is well drained.		
	Remove all debris or obstacles that, may create a hazard for railway employees.		
	Periodically remove all soil, gravel and other debris from the flangeways in areas where the trackage is buried to avoid freezing.		
	Remove ice and other obstructions from the flangeways prior to the delivery of railcars.		
	Identify and monitor unstable rock conditions in periods of heavy spring rain identified and checked.		
	Ensure that switches are well oiled, greased and adjusted to make sure the switch functions properly.		